

West's Paralegal Today Study Guide

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This full-color text introduces beginning paralegal and legal assistant students to the field of paralegalism. It emphasizes skills, ethics, teamwork, and professionalism. Skills are stressed in Developing Paralegal Skills found throughout each chapter and in Today's Professional Paralegal (one per chapter). One Featured Guest section appears in each chapter, offering the thoughts and advice of various educators and experts in the field. Ethical Concerns appear in the margins. Additional features include The Legal Team at Work and Paralegal Profile. Numerous opportunites to test and practice what's been learned appear at the end of each chapter. An extensive supplement package, including an annotated instructor's edition, accompanies the text.

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