



Insurance Handbook for the Medical Office

Marilyn Takahashi Fordney

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A source of information for submitting, tracing, appealing and transmitting claims for the full range of health plans. Sample forms are used to demonstrate how to properly complete forms for Medicare, Medicaid, CHAMPUS, Blue Cross/Blue Shield, worker's compensation and disability income insurance. The text places special emphasis on procedural and diagnostic coding and illustrates correct and incorrect CPT codes and appropriate versus inappropriate documentation. It also incorporates learning aids throughout, including anatomic illustrations that emphasize important sections of anatomy and terminology, key terms, objectives, headings and subheadings.

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